



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 June 2014 - 30 September 2014

*Published by Lara Allman
01827 709264*

Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Council 5/06/14	Yes	Localism Act 2011 Independent Person Appointment To seek appointment of an Independent Person	Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		Localism Act 2011 Independent Person Appointment

<p>Open</p> <p>!NotSet!</p>	<p>Cabinet 3 Apr 2014</p> <p>Council 5/06/14</p>	<p>Yes</p>	<p>Fees and Charges Policy</p> <p>The purpose of the policy document is to provide a clear statement of the Council's corporate approach to fee and charge setting. It will ensure that that the Council adopt a consistent and fair approach to fees and charges and that they are used to deliver the Council's overall objectives.</p> <p>We will keep this policy under review and amend as necessary each year as part of the Council's budget making processes.</p>	<p>Portfolio Holder for Operations and Assets Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk</p>		<p>Fees and Charges Policy</p>
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Open	Council 5/06/14	Yes	The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012	Leader of the Council Sue Wilson sue- wilson@tamworth.gov.uk		The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012
Open	Council 5/06/14	Yes	Regulation of Members' Conduct To advise Members on the number of complaints received for the year 01 April 2013 until 31 March 2014 in relation to breaches of the Code of Conduct since the changes introduced by the Localism Act 2011	Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		Regulation of Members' Conduct
Open	Council 5/06/14	Yes	Review of the Constitution and Scheme of Delegation To advise members of the changes to the Constitution and Scheme of Delegation for Officers	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		Review of the Constitution and Scheme of Delegation

Open	Cabinet 19/06/14	No	Write Offs To provide Members with details of Write Offs from 1 April 2013 to 31 March 2014	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Write Offs
Open	Cabinet 19/06/14	Yes	Landlord Regulatory Framework Update The Councils landlord is obliged to follow the regulatory framework, updated by the Homes & Community Agency (HCA) 2014. The report sets out the key changes, powers of intervention by the HCA for matters of non-compliance and the tenants' role in influencing and scrutinising service delivery.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	The Tenants Consultative Group will inform the recommendation to adopt the new Framework.	Landlord Regulatory Framework Update
Open	Cabinet 19/06/14	No	Quarter Four 2013/14 Performance Report	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter Four 2013/14 Performance Report

Open	Cabinet 19/06/14	Yes	Capital Outturn Report 2013/14 To advise members on the final outturn of the Authority's Capital Programme for 2013/14 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2014/15	Portfolio Holder for Operations and Assets Barbara Cox Barbara-Cox@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT CMT Budget Managers	Capital Outturn Report 2013/14
Open	Cabinet 19/06/14	Yes	Tamworth Local Plan 2006-2031 To consider the representations from the recent consultation on the Draft Local Plan 2006-2031 and the Councils proposed response.	Portfolio Holder for Economy and Education Matthew Bowers, Alexander Roberts Head of Planning and Regeneration matthew-bowers@tamworth.gov.uk, Development Plan Manager alexander-roberts@tamworth.gov.uk	6 week consultation took place over April and May and this will be reported back	Tamworth Local Plan 2006-2031

Open	Cabinet 19/06/14	No	Police and Crime Commissioner (PCC) Grant Funding To inform members of the grant funding allocation for Tamworth from the PCC for 2014-2015	Portfolio Holder for Community Development and Voluntary Sector David Fern Community Safety Manager David-Fern@tamworth.gov.uk		Police and Crime Commissioner (PCC) Grant Funding
Open	Cabinet 19/06/14	No	Petitions Update the Petitions Scheme	Portfolio Holder for Operations and Assets Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Petitions
Open	Cabinet 10/07/14	Yes	Corporate Records Management Policy Approval of Corporate Records Management Policy for full adoption by Tamworth Borough Council	Portfolio Holder for Operations and Assets Derek Bolton Corporate Information Security Manager derek-bolton@tamworth.gov.uk	ICT Management Team, Security Management Group, CMT	Corporate Records Management Policy

Open	Cabinet 31/07/14	Yes	Business and Economic Partnership (BEP) - Strategic Plan To endorse the BEP Strategic Plan, which replaces the Economic Strategy published in 2011.	Portfolio Holder for Economy and Education James Roberts Economic Development and Enterprise Manager James-Roberts@tamworth.gov.uk		Business and Economic Partnership (BEP) - Strategic Plan
Open	Cabinet 31/07/14	Yes	Tamworth Assembly Rooms and Creative Quarter Update	Portfolio Holder for Economy and Education Elanor Hazlehurst Arts and Events Manager elanor-hazlehurst@tamworth.gov.uk		Tamworth Assembly Rooms and Creative Quarter Update
Open	Cabinet 31/07/14	Yes	Tamworth Castle Museum - Accreditation Review Accreditation Review from Arts Council England	Portfolio Holder for Economy and Education Sarah Williams sarah-williams@tamworth.gov.uk		Tamworth Castle Museum - Accreditation Review

Exempt	Cabinet 31/07/14	Yes	Supporting People Review Staffordshire County Council are reviewing the way in which Supporting People Grant funding is targeted. The report sets out the implications for Tamworths Sheltered and Extra Care services.	Portfolio Holder for Public Housing and Vulnerable People Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	As per the Councils Landlord Services regulatory framework.	Supporting People Review
Open	Cabinet 21/08/14	Yes	Cabinet Write Offs for 01/04/14 - 30/6/14 To provide members with details of write offs from 01 April 2014 to 30 June 2014	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk		Cabinet Write Offs for 01/04/14 - 30/6/14
Open	Cabinet 21/08/14	No	Grants to Voluntary Organisations 2013/14 Summary of grant awards 2013/14	Portfolio Holder for Operations and Assets Karen Clancy Partnership Funding Officer karen-clancy@tamworth.gov.uk		Grants to Voluntary Organisations 2013/14

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

